RESOLUTION 2023-0004

A RESOLUTION ADOPTING THE CITY OF KENSETT EMPLOYEE HANDBOOK

WHEREAS, the city of Kensett adopted an employee in 2013 for use by its employees, and

WHEREAS, the City Manager, pursuant to lack of an actual resolution adopted in 2013 and several amendments passed not yet in the handbook, has recommended changes in personnel guidelines and policies, and

WHEREAS, proposed changes to the personnel guidelines and regulations were reviewed and discussed by City Staff and the City Council and an updated personnel guidelines and policies have been incorporated into a new **CITY OF KENSETT HANDBOOK.**

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KENSETT, ARKANSAS AS FOLLOWS:

1. The Kensett City Council hereby adopts the **2023 City of Kensett Non-uniformed Employee Handbook** as the new official handbook establishing the guidelines, policies and rules under which its' employees work.

2. The effective date of the use of the **City of Kensett Employee Non-Uniformed Handbook** shall be October 17th, 2023.

3. The City Manager has the authority to make changes, and adjustments, to the **2023 City of Kensett Employee Handbook** that are necessary to effectively and efficiently manage the daily operations of the city.

4. All the provisions of the 2023 Edition of the City of Kensett Handbook, adopted resolution effective date of October 17th 2023 for the **City of Kensett Handbook.**

PASSED AND ADOPTED BY THE CITY OF KENSETT THIS 17th DAY OF OCTOBER, 2023

ATTEST: City of Kensett

Julie Whitney

Treasure/Recorder Julie Whitney

City of Kensett

Allen Edge

Mayor Allen Edge